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See Distribution.

1 June 2022

### **INVITATION TO JOIN THE TEIGNMOUTH HARBOUR CONSULTANCY GROUP (THCG)**

I write to you all today as Key Stakeholders and Users of Teignmouth Harbour, in my capacity as the Chief Exec of THC and on behalf of the Teignmouth Harbour Commissioners to gain support and ask your organisation to be a member of the THCG from Sep 22, so that you can have your say in the future of the Harbour.

The Teignmouth Harbour Consultative Body was originally set up in 2003 by the Harbour Commissioners as part of the implementation of the Port Marine Safety Code (PMSC) and the Teignmouth Harbour Revision Order 2003. The primary purpose is to ensure that we as a Trust Port take into account the views of a wide range of stakeholders, particularly when considering and establishing medium to long term strategic objectives for the Harbour.

Having now attended 4 meetings (1 via Skype) with an average of 4 or 5 attendees (not including THC representatives) it is evident that the group has lost its way a little and it is not working as well as it could and we need to take stock. As a priority we need to ensure that we get improved attendance and representation from all types of users and interested parties across the harbour, so that we get diversity of thought and ideas and a collective view rather than individual views or issues.

As the Harbour Master, I am merely the custodian with the skills to safely manage the operations of harbour. But, with the overriding aim to ensure that we do no harm and try to protect it so far as possible for future generations. I cannot perform miracles in terms of stopping Mother Nature changing the landscape or finding sufficient money to provide facilities that would rival Salcombe or Dartmouth. With your help, I can prioritise what resources we do have to understand and articulate what good looks like for the future and do my best to help attain it.

The next meeting in Sep 22 will be an introduction from me explaining the role of the Harbour Commission, the Commissioners and our responsibilities under statute (Law) and how you the User Community can engage. We will touch on the Terms of Reference (Enc) for the group, update you on the work we have been doing to look at a future strategy and the annual report for 2021/22 that is due to be released in Oct 22.

I ask that you acknowledge receipt of this letter, your intent or not to nominate two individuals (primary and second)<sup>1</sup> to represent the views of your organisation or club and your preferred week day and time for the meetings, the first of which, will be the week commencing 26 Sep 22. Going forward, you will need to vote for a chair, a vice chair and a secretary to ensure your report to the commissioners is a fair reflection of the views of the Consultancy Group. But it will also be an opportunity for all members to discuss, advertise and reflect on what each of you are doing for the local community.

Yours sincerely,

*K S Dalton-Fyfe*

Captain Karen Dalton-Fyfe  
Chief Executive and Harbour Master  
Teignmouth Harbour Commission

Enclosure: Draft Consultancy Group Terms of Reference.

Distribution:

In accordance with the Terms of Reference document at the enclosure.

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<sup>1</sup> To ensure that one or other can attend and provide names and contact details to the Harbour Office by the end of June 22.